



REQUEST FOR PASS/FAIL FORM

REG.NO: **NAME:**

DEGREE:

COURSE CODE	SECTION	CREDITS	REMARKS	INSTRUCTOR'S CONSENT (if required)

IMPORTANT:

1. The option is open to Undergraduate students ONLY.
2. Students may choose up to 12 semester hours of credit towards a degree to be graded on Pass/Fail basis.
3. A student may be allowed to take a maximum of two courses on a Pass/Fail basis per academic year.
4. Courses in a student's major and those considered as correlated to his/her major cannot be taken as Pass/Fail. Only a grade "F" will be computed into the G.P.A.
5. Pass/ Fail option has to be submitted at the Office of the Registrar within the 8th week of classes of a Fall or Spring Semester, or within the 3rd week of classes of a Summer Session.

STUDENT'S SIGNATURE: **DATE:**

For office use only:

REGISTRAR'S ACCEPTANCE: **DATE:**